Minutes of Meeting (Exec Board)

President:
- 2 calendars for planning EGSC events
  - 1 Internal (for scheduling and planning with tentative dates), if possible give this calendar to student groups to plan events accordingly
  - 1 EGSC calendar with finalized dates
  - Put an estimate date and budget for social events and update the internal calendar
- Fiscal/Budget year now starts from January
- Need to negotiate regarding budget with Dean Kachani

Alumni and Career Chair:
- Research Symposium
  - Plan to hold every semester
  - Dean Boyce won’t be able to attend this spring, Have one representative from Dean's Office
  - Tentative Month - April
  - Need help and involvement from all the committees and board members
  - For both Masters and PhD

Communications:
- Filling Department Representative Position
  - Ask present DR elect and past applicants, along with student group leaders
  - *(If required)* Conduct election for the vacant DR positions
- EGSC Website
  - Update exec board page and department representative(DR) page
  - Update the PDS winner page
  - Add a feedback form on the website
- EGSC Newsletter
  - Start a monthly newsletter
  - First Newsletter will be meet your board

Interschool
- Hold events similar to last year and make slight modifications

Social
- Need to reduce the count of people for Boat Cruise
- Fix Fall Boat Cruise date

Treasurer
- Compile stats for past PDS scholarship winners

Budget Updates
- Carleton Social
  - 5k for Spring
  - 6k for Fall