

Minutes of Meeting (Exec Board)

President:

- 2 calendars for planning EGSC events
 - 1 Internal (for scheduling and planning with tentative dates), if possible give this calendar to student groups to plan events accordingly
 - 1 EGSC calendar with finalized dates
 - Put an estimate date and budget for social events and update the internal calendar
- Fiscal/Budget year now starts from January
- Need to negotiate regarding budget with Dean Kachani

Alumni and Career Chair:

- Research Symposium
 - Plan to hold every semester
 - Dean Boyce won't be able to attend this spring, Have one representative from Dean's Office
 - Tentative Month - April
 - Need help and involvement from all the committees and board members
 - For both Masters and PhD

Communications:

- Filling Department Representative Position
 - Ask present DR elect and past applicants, along with student group leaders
 - *(If required)* Conduct election for the vacant DR positions
- EGSC Website
 - Update exec board page and department representative(DR) page
 - Update the PDS winner page
 - Add a feedback form on the website
- EGSC Newsletter
 - Start a monthly newsletter
 - First Newsletter will be meet your board

Interschool

- Hold events similar to last year and make slight modifications

Social

- Need to reduce the count of people for Boat Cruise
- Fix Fall Boat Cruise date

Treasurer

- Compile stats for past PDS scholarship winners

Budget Updates

- Carleton Social
 - 5k for Spring
 - 6k for Fall